

**MAN4350 - Training and Development**  
**Spring 2011**  
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**Strategies**

- 50% classroom, 50% online
- Model training principles
- Model coaching
- Service learning and training project connected

**Online**

**Content**

- Custom textbook
- Reading assignments

**Assignments**

- Variety of discussion and other assignments to support chapter content
- Service learning project and individual reflection reports
- Networking or coaching assignment and written report

**Classroom**

**Content**

- Expand on chapter content and provide examples
- Three exams

**Team meetings**

- Opportunities for team meetings
- Instructor coaches teams and models training

**Grades**

190 pts      Team project

**Individual assignments:**

60 pts      Chapter assignments and discussions  
75 pts      Networking or coaching assignment  
10 pts      Service learning reflection report  
300 pts      Exams

**635 pts      Total**

**Team Project**

- Create training workshop to meet a community need
- Team identifies topic and gets instructor approval
- Training workshop includes:
  - Initial draft of instructor manual; returned with grade and suggestions (50 pts)
  - Deliver workshop and use feedback to make modifications
  - Final instructor manual (75 pts)
  - Final delivery of workshop (65 pts)